

Hinds Community College
Institute for Honors and Leadership Studies
Recommendation Form for Honors Studies Application
 (office only - print on gray paper)

PART I
 (To be completed by applicant)

Applicant Name _____ Student ID # _____
 (please print)

Program applying for:

- | | |
|---|---|
| <input type="checkbox"/> Honors Program | <input type="checkbox"/> Leadership & Organizational Skills Program |
| <input type="checkbox"/> Gamma Lambda Chapter/Phi Theta Kappa | <input type="checkbox"/> Leadership Development Program |
| <input type="checkbox"/> International Study Program | <input type="checkbox"/> Service Scholar – Peer Coach |
| <input type="checkbox"/> PTK Officer/Leadership Intern | <input type="checkbox"/> Service Scholar – Learning Partner |

Phone(s) _____ Email _____

PART II
 (To be completed by recommender)

Please complete the following evaluation based on your knowledge of the applicant's abilities in the specified categories; and, return this form to the Institute for Honors and Leadership Studies, P.O. Box 1100, Raymond, MS 39154 or fax to 857-1221.

COMMAND OF ENGLISH LANGUAGE	<input type="checkbox"/> Extremely fluent/precise	<input type="checkbox"/> Correct in usage	<input type="checkbox"/> Usually correct	<input type="checkbox"/> Frequently incorrect
ATTENDANCE RECORD	<input type="checkbox"/> Outstanding attendance record, very few absences	<input type="checkbox"/> Average, some absences	<input type="checkbox"/> Fair, more than an average number of absences	<input type="checkbox"/> Poor attendance record
WORK HABITS	<input type="checkbox"/> A self-starter, highly motivated, extremely enthusiastic	<input type="checkbox"/> Motivated and enthusiastic about job assignments	<input type="checkbox"/> Fair amount of enthusiasm and motivation	<input type="checkbox"/> Poor work habits
USE OF SOUND JUDGEMENT	<input type="checkbox"/> Exceptional in judgement	<input type="checkbox"/> Good in common sense/judgement	<input type="checkbox"/> Fair in judgement or common sense	<input type="checkbox"/> Unreliable in judgement
RELIABILITY	<input type="checkbox"/> Always dependable	<input type="checkbox"/> Usually reliable or dependable	<input type="checkbox"/> Fairly dependable or reliable	<input type="checkbox"/> Inconsistently reliable/dependable
CHARACTER	<input type="checkbox"/> Outstanding	<input type="checkbox"/> Above average	<input type="checkbox"/> Average	<input type="checkbox"/> Below average
RELATIONSHIPS WITH OTHERS	<input type="checkbox"/> Superior	<input type="checkbox"/> Above average	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Frequently annoying
COOPERATION	<input type="checkbox"/> Outstanding	<input type="checkbox"/> Very Cooperative	<input type="checkbox"/> Usually/fairly cooperative	<input type="checkbox"/> Uncooperative

Please complete the following:

1. Would you recommend applicant for program applied for? Yes No

2. General Comments:

Name (print/type) _____ Department/School/Organization _____

Signature _____ Date _____

Email _____ Phone(s) _____